

Treatment Protocol / Travel Letter Layout

Doctor/HTC's Contact Info

To Whom It May Concern:

Insert Patient's Full Name is a patient of mine and has been diagnosed with Severity, Disorder i.e.: Severe Hemophilia A. This means that he/she lacks sufficient Factor Number of Clotting Factor Protein i.e. VIII protein in his/her blood for normal clotting. Patient's First Name's treatment consists of intravenous injections of Name of Prescribed Clotting Factor Product. Due to the nature of the disorder, Insert Patient's/Parent(s), or /Guardian's Full Name (whomever applies) has been trained in administering the IV treatments and should **always** have access to the medications and ancillaries. In order to successfully complete the therapy; needles, syringes, alcohol pads, and tourniquets are required and should always be kept with the medications when traveling.

DO NOT delay treatment! Many times internal bleeding may be taking place with no outward signs or symptoms. Insert Patient Name or Applicable Family Member or Guardian is fully capable of identifying a bleeding episode and his/her judgment as to when treatment is required should be trusted. In the case of an emergency when Insert Patient or Applicable Family Member's Full Name is unable to communicate what is needed, Insert Patient's First Name should be given Dosage Range for Clotting Factor of Name of Clotting Factor Product as soon as possible via IV push. Treatment in this manner will not hurt, while delay may cause unreparable damage.

Any further questions or concerns may be addressed by contacting our office with the information listed at the top of this letter. It is important that Insert Patient Name's treatment be the priority. Do not wait to speak with us before treating.

Yours truly,

Dr's Signature,
Name
Title

- This is meant to be a sample letter to take to your doctor or HTC, what is included here is the bare minimum a Treatment Protocol Letter should have. Your Doctor may want to add more information to this.
- Highlighted areas should be modified and adapted to the specific patient.
- We suggest combing the Travel Letter with the Treatment Protocol Letter since if you are seeing an unfamiliar doctor due to a bleeding issue, you are most likely traveling. This also makes for one less item to keep track of.
- Your Treatment Protocol / Travel Letter should be on your physician's or hospital letterhead.
- This should be updated at least once per year or whenever there is a change in medications.

Treatment Protocol / Travel Letter Sample

Dr. Hemodoc
Blood Disorders Clinic
Your Local Hospital
123 Bleeding Disorder Rd.
Somewhere, NY 12345-6789

Phone: (555) 555-1234
Fax: (555) 555-4321
Email: ahemodoc@yourlocalhospital.com

To Whom It May Concern:

John Doe is a patient of mine and has been diagnosed with Severe Hemophilia A. This means that he lacks sufficient Factor VIII protein in his blood for normal clotting. John's treatment consists of intravenous injections of **Brand X Factor VIII**. Due to the nature of the disorder, Jane Doe has been trained in administering the IV treatments and should **always** have access to the medications and ancillaries. In order to successfully complete the therapy; **needles, syringes, alcohol pads, and tourniquets** are required and should always be kept with the medications when traveling.

DO NOT delay treatment! Many times internal bleeding may be taking place with no outward signs or symptoms. John Doe is fully capable of identifying a bleeding episode and his judgment as to when treatment is required should be trusted. In the case of an emergency when John Doe is unable to communicate what is needed, John should be given **2000 – 2400iu** of **Brand X Factor VIII** as soon as possible via IV push. Treatment in this manner will not hurt, while delay may cause unreparable damage.

Any further questions or concerns may be addressed by contacting our office with the information listed at the top of this letter. It is important that John's treatment be the priority. Do not wait to speak with us before treating.

Yours truly,

Ace Hemodoc

Dr. Ace Hemodoc, MD
Head of Hematology, Your Local Hospital